



GOVT. DEGREE COLLEGE DODA (JAMMU & KASHMIR)



**PROSPECTUS
CUM
INFORMATION BROCHURE
2025-26**

FROM THE PRINCIPAL'S DESK

My Dear Students

Welcome to Govt Degree College Doda



I personally believe that students' life at the college is more than studying hard, writing assignments and taking exams. It is also about socializing, enhancing communication skills, learning noble ethics and personality development so as to shape respectable and responsible country men. In that respect, Govt. Degree College Doda has a very long tradition and our staff takes great pride in providing a safe and secure learning environment, while at the same time offering a wide menu of exciting and challenging academic programs. Our extensive menu of extra-curricular activities, both academic and recreational, is unsurpassed. Rigorous academic procedures, commitment to quality education, extensive investment, solid management and continuous development are the principles that have raised the college profile and shaped its growth over the years. All the staff members are strongly committed for imparting education to the young buds and have a long teaching and professional experience, besides it has been the frontline objective of the college to inculcate a deep sense of ethics and morality among the students ever since its inception. The college, passing through its 35th year of dedicated service to the society and being accredited with hundreds of its successful alumni, is revered for its proud contribution in the field of Higher education. The corner stone of the college is the high caliber, knowledge-centric and career-conscious teaching community and diligent and efficient officials who are always eager to help the students to pursue knowledge, career and success.

*Wish you have a fruitful stay here
We shall value your presence in the College.*

Prof. (Dr.) Javid Iqbal
Principal

COLLEGE PROFILE

Govt. Degree College Doda, NAAC accredited 'B' Grade College affiliated to University of Jammu is situated at Nagri area of erstwhile Doda District. It is situated at an elevation of 3500ft from mean sea level having total campus area of 56 Kanals 05 Marlas and 7.5 Sarsaies in its ownership and possession. This college is situated at a distance of 181 Km from Jammu the winter capital & 222 Km from Srinagar the summer Capital of the UT of J&K. Chronologically, being third institution of higher learning in Doda District, Degree College Doda was established on 30.03.1989 vide Govt. Order No. 74-HE of 1989 dated: 17.03.1989.

Currently, Three Year General Degree Programs in the streams of Arts (B.A), Science (B.Sc.) and Commerce (B.Com) are on offer in this college. This college has well equipped Science laboratories and other student support services like class rooms, canteen facility, indoor and outdoor sports facilities, medical aid facilities, college bus and library the core asset of any educational institution is available in this college campus for all the students and other interested persons. The automation of the library has been fully completed which is housing a large number of books on different subjects and is situated at a central location on the college campus where it is easily accessible to all for whom it is primarily meant. This library has an ample space for reference section and reading rooms for male and female students.

The college has a vibrant wing of NCC (Infantry and Navy) and NSS for imparting leadership qualities to the students. Known for its efficient and motivational instructional mechanism and also for transparent and smooth conduct of internal assessment and annual examinations this seat of higher learning has produced so many luminaries who are serving the humanity across the boundaries of nations through all the spheres of life whether it be political, education, art & literature, judiciary, health services, peace, spirituality etc.

The quality profile and the subject combination have been substantially improved during the recent years. To ensure better service & comfort of the students the old single seated potable desks have been replaced by fixed customized desks in many classrooms. And this replacement is expected to reach all the class rooms in the days to come. Further the facilities for the student in the library are being enhanced by way of procuring new chairs, up-gradation of reading tables & purchase of new & updated books on all the subjects.

The college has opened good opportunities for providing the residential facilities for both boys and girls in the campus in addition to staff quarter.

Apart from its academic excellence, this college is also excelling in and taking care of extracurricular activities. Moving on the track of progress vis-à-vis in the areas of curricular, co-curricular and extra-curricular activities and campus expansion on an accelerated pace this college is sure to achieve the targets under the effective and efficient guidance of the dynamic and experienced heads of this institution. It is said that "Road to success is always under construction". We are also making steady but considerable progress as the year roll by.

"The Function of Education is to teach one to think intensively and to think critically. Intelligence plus character-that is the goal of true education".

COLLEGE STAFF (SESSION 2025 -26)

PRINCIPAL

Prof. (Dr.) Javid Iqbal

TEACHING STAFF LIST (PERMANENT)

Department of Arabic

- ⌚ Yasir Arfat Beigh (Assistant Professor)

Department of Botany

- ⌚ Davinder Kumar (Associate Professor)
- ⌚ Dr. Sandeep Kotwal (Assistant Professor SG)
- ⌚ Sandesh Kumar (Assistant Professor)

Department of Chemistry

- ⌚ Dr. Mir M Masood (Assistant Professor SG)
- ⌚ Dr. Masood Ayoub (Assistant Professor)

Department of Computer Application

- ⌚ Vijay Kumar (Assistant Professor)

Department of Commerce

- ⌚ Manzoor Ahmed (Assistant Professor)

Department of English

- ⌚ Falak (Assistant Professor SG)
- ⌚ Naz Zargar (Assistant Professor SG)
- ⌚ Dr. Jamsheed Ahmed (Assistant Professor)
- ⌚ Anoj Kumar (Assistant Professor)

Department of Economics

- ⌚ Dr. Javed Iqbal (Associate Professor)
- ⌚ Majid Gani (Assistant Professor)

Department of Environmental Studies

- ⌚ Purnima Manhas (Assistant Professor)
- ⌚ Rahul Kumar (Assistant Professor)

Department of Education

Department of Dogri

- ⌚ Dr. Rajesh Manhas

Department of Physical Education

- ⌚ Dr. Jaswant Singh (PTI)

- ⌚ Post Vacant

Department of Hindi

- ⌚ Upma Kumari (Assistant Professor)

Department of History

- ⌚ Dr. Tanveer Hussain (Associate Professor)

Department of Geography

- Post Vacant

Department of Mathematics

- ⌚ Rahul Uttam (Assistant Professor)

Department of Persian

- ⌚ Post Vacant

Department of Physics

- ⌚ Manjeet Singh (Assistant Professor)

Department of Political Science

- ⌚ Sanjay Kumar (Assistant Professor)
- ⌚ Sudesh Kumar (Assistant Professor)

Department of Philosophy

- ⌚ Post Vacant

Department of Sociology

- ⌚ Post Vacant

PG Department of Urdu

- ⌚ Satish Kumar (Assistant Professor SG)
- ⌚ Dr. Barkat Ali (Assistant Professor)

Department of Zoology

- ⌚ Mansa Ram (Associate Professor)
- ⌚ Dr. Wahied Khawar Balwan (Associate Professor)

PERMANENT FACULTY IS ASSISTED BY LECTURERS AND TEACHING ASSISTANTS SELECTED ON ACADEMIC ARRANGEMENT BASIS WHO ALSO RUN OTHER DEPARTMENTS EFFICIENTLY WHERE PERMANENT STAFF IS UNAVAILABLE.

NON-TEACHING STAFF LIST

Office Staff

1. Rajesh Kumar (Junior Assistant)

Laboratory / Library Staff

1. Arun Kumar (Lab. Asstt.)
2. Mohd. Isaaq Batt (Lab. Asstt.)
3. Satish Kumar (Lab. Attendant)
4. Yasmeen John (Lib. Asstt.)
5. Nasir Hussain (Lib. Asstt.)

Supporting Staff / Multi-Tasking Staff

- | | |
|--------------------|------------------|
| 1. Vaseem Hassan | 5. Bimla Devi |
| 2. Pritam Singh | 6. Khalid Qayoom |
| 3. Rubeena Banoo | 7. Asiya Nazir |
| 4. Sudershan Kumar | |

Local Fund Employee

- | | |
|---------------------|----------------------------|
| 1. Jaswant Singh | 8. Abdul Rashid |
| 2. Hari Krishan | 9. Vijay Kumar |
| 3. Mubeena Tabassum | 10. Mohd Yousuf |
| 4. Shaista Parveen | 11. Ghulam Haider (Driver) |
| 5. Jaffer Hussain | 12. Fareed Ahmed (S/W) |
| 6. Rashid Ahmed | 13. Mohd. Farooq (S/W) |
| 7. Sonauallah Shah | |

ACADEMIC PROGRAMMES (COURSES OFFERED)

1. The College offers a Four year undergraduate programme (FYUGP) in Arabic, Botany, Chemistry, Commerce, Economics, Education, English/ English Literature, EVS, Geography, Hindi, History, Mathematics / Applied Mathematics, Political Science, Physics, Sociology, Urdu, Zoology and Computer Applications as approved Major subjects.
2. College also offers Minor Subject namely Persian, Philosophy, Geology and Public Administration in addition to above mentioned major subjects.
3. College offers additional MD subjects namely Functional English, Physical Education in addition to Major & Minor subjects.

SUBJECT OFFERING

1. A candidate shall have to opt the subjects prescribed as per course framework (Annexure-IV) from the academic session 2023-24 for Four Years Undergraduate Programmes (FYUGP) under National Education Policy (NEP) 2020.
2. A major course can be chosen as any subject from any discipline (Annexure-I). A minor course opted by the student shall be from any discipline subject to availability of course in the college.
3. Student/s can swap between minor and major at the start of 3rd semester only if vacancy/s are available after following procedure laid down for the purpose. The college shall notify the vacancy/s which are to be filled in order of merit out of the applicants. Colleges shall enrol the students on the portal in the same subjects as that enrolled in 1st semester within the specified dates and an application shall be put forth to the Controller of Examination for swapping of subjects along with change of Paper Fee.
4. A student has to opt multidisciplinary courses of 03 credits each from 1st to 3rd Semesters from disciplines other than major with the condition that the subject opted for shall not be repeated in any semester.
5. A student has to opt ability enhancement courses of 03 credits each (Modern Indian Languages (MIL) - Hindi/Dogri/Urdu/, English language (General), Communication Skills) from 1st to 3rd Semesters.
6. A student has to opt skill enhancement courses of 2 credits each from 1st to 3rd Semester. The courses shall be chosen from the basket of courses from NSQF as notified by the University of Jammu or as proposed by the respective board of studies.
7. A student has to study two value added courses (02 credits each) in 1st Semester and two value added courses (02 credits each) in 2nd semester as compulsory courses with the condition that the value added courses opted for in 1st semester shall not be repeated in 2nd semester. In addition, there will be two optional value added courses of two credits each in 3rd and 4th semester(s) other than compulsory course in 1st and 2nd semester(s).

Annexure - I

List of subjects and disciplines for the Four Years Undergraduate Programmes (FYUGP) under National Education Policy (NEP) 2020.

I. Science

- | | | | |
|--------------|----------------|--------------------------|--------------------------|
| 1. Botany | 2. Chemistry | 3. Computer Applications | 4. Environmental Science |
| 5. Geography | 6. Mathematics | 7. Physics | 8. Zoology |
| 9. Geology | | | |

II. Arts and Humanities

- | | | | |
|------------|----------|---------------------------------|----------|
| 1. Arabic | 2. Dogri | 3. English / English Literature | 4. Hindi |
| 5. Persian | 6. Urdu | 7. Functional English | |

III. Social and Behavioral Sciences

- | | | | |
|--------------|----------------------|-----------------------|--------------------------|
| 1. Education | 2. Philosophy | 3. Physical Education | 4. Economics |
| 5. History | 6. Political Science | 7. Sociology | 8. Public Administration |

IV. Commerce

- | | | |
|---------------------------|-------------------------|---------------------|
| 1. Accounting and Finance | 2. Business Regulations | 3. Business Studies |
|---------------------------|-------------------------|---------------------|

Note:

- ⑥ The students can opt Minor Course from any discipline.
- ⑥ The Multidisciplinary course/s of 03 Credits are to be chosen from the disciplines other than Major. The Multidisciplinary course opted for shall not be repeated in any semester. Students are not allowed to choose Multidisciplinary courses already undergone at the higher secondary level (12th class).
- ⑥ The students opting English / English Literature as Minor Course cannot opt Functional English as Multidisciplinary Course.

APPROVED MAJOR SUBJECTS WITH MAXIMUM INTAKE

1. Arabic	80
2. Botany	80
3. Chemistry	80
4. Commerce	80
5. Economics	80
6. Education	80
7. English / English Literature	80
8. Geography	80
9. Hindi	80
10. History	80
11. Mathematics/Applied Mathematics	80
12. Political Science	80
13. Physics	80
14. Sociology	80
15. Urdu	80
16. Zoology	80
17. Computer Application	40
18. EVS	40
19. Geology	40
20. Public Administration	60

ADMISSION TO UNDERGRADUATE COURSES

1. A candidate to be eligible for admission to the four-years under graduate programmes as per NEP 2020 must have passed the Higher Secondary Part-II examination (10+2 pattern) of the Jammu and Kashmir State Board of School Education, CBSE or an examination recognized as equivalent thereto.
2. No candidate who wishes to enter a course of study prescribed by the University shall be admitted to colleges, offsite campuses unless he/she has passed the qualifying examination for admission to such course as prescribed under statutes.
3. A candidate shall be deemed to be student of a college as soon as he/she has been accepted for enrolment by the respective Principal and has paid the prescribed fee for the course. The admission shall, however, be provisional unless regularized by the University. Provided also that payment made in shape of fee paid by a student (which is refundable in case admission or

re-admission is refused) does not automatically confirm the right of admission or continuation as a student in the college or offsite campus.

4. Production of conduct certificate on admission: A candidate, while applying for admission to a college or offsite campus, shall submit with his/her application a certificate of his/her conduct signed by the head of the institution in which he/she was studying during the year previous to his/her joining the college or offsite campus.
5. For candidates applying for admission after a lapse of time following passing of higher secondary part-II examination, certificate of conduct must be signed by a gazetted officer.
6. The Principal shall be competent to cancel admission of a student enrolled for a programme of study if he/she remains absent continuously for a period of 20 days without permission of the Principal concerned.
7. Admission in the college shall be made directly by admission committee of the college concerned on the basis of marks obtained by the candidate in the qualifying examination.
8. Admission criteria, preference as well as the reservation policy shall be governed according to the guidelines issued by the Higher Education Department, Jammu & Kashmir Government.

ELIGIBILITY CRITERIA FOR ADMISSION TO FYUGP

1. Admission to four years undergraduate programmes (FYUGP) shall be on the basis of merit and availability of seats in a particular "Major Subject". For the selection of the major subject, preference shall be given to the candidates who have studied the concerned subject at higher secondary part-II level.
2. For Admission to Semester-I, candidate has to appear in UG-CUET conducted by National Testing Agency (NTA).
3. Also Non-CUET candidate (who have not given the CUET exam) are allowed to seek admission as per rules and regulations framed by JKHeD and University of Jammu.

PROMOTION TO NEXT SEMESTER

1. A student will be eligible for promotion from Semester-I to Semester-II if he/she has secured pass marks in internal assessments of all papers of the Semester-I.
2. A student will be eligible for promotion from Semester-II to Semester-III provided he/she has earned atleast 50% of the total credits of Semester-I as well as passed in internal assessments of all papers of Semester-II.
3. A student will be eligible for promotion from Semester-III to Semester-IV if she/she has secured pass marks in internal assessments of all papers of Semester-III.
4. A student will be eligible for promotion from Semester-IV to semester-V provided he/she has passed till semesters-II and 50% of the total credits of Semesters-III as well as passed in internal assessments of all papers of Semester-IV.

5. A student will be eligible for promotion from Semester-V to VI if he/she has secured pass marks in internal assessments of all papers of the Semester-V.
6. Only those candidates who have successfully completed first five semesters with 75% marks and above shall be allowed to continue fourth year of the undergraduate programme to obtain the bachelor's degree (Honours with research).
7. A student will be eligible for promotion from semester-VII to semester-VIII if he/she has secured pass marks in internal assessments of all papers of the semester-VII.
8. Candidates who successfully complete their four years bachelor's degree with honours / honours with research are eligible to enter the Two Semester Master's Degree Programme".
9. Candidates who successfully complete their four years bachelor's degree (honours with research) are eligible to enter the "Doctoral (Ph.D.) Programme" in a relevant subject if he/she fulfills the criterion requirement as per NHEQF.
10. A student who has to reappear in a paper(s) prescribed for semester-VI and VIII shall appear in the supplementary examination.

TRANSFER OF ADMISSION

Transfer of admission is permissible only in odd semesters for students of different colleges of University as per regulations of FYUGP under NEP 2020.

Conditions for transfer of admission of students of other Universities:

A candidate migrating from any other University may be permitted to join odd semester of the degree programme provided he / she has passed all the subjects of previous semesters. Such candidates must satisfy all other conditions of eligibility stipulated in the regulations of the University.

- a. His/her transfer of admission shall be within the intake of the college.
- b. The courses/ programme of study prescribed/pursued by the candidate in the University from which he/she seeks migration are not materially different from the courses / programmes prescribed to be pursued in the University; provided that such a candidate who has not qualified the semester examination with the subjects /combination of subjects for which he / she intends to seek admission to the next higher class of the University shall be required to qualify such subjects of the qualifying examination of the University as may be determined by the University.
- c. He/she shall fulfill the attendance requirements as per the University regulation.
- d. The candidate who is migrating from other University is eligible for overall SGPA/CGPA or Class and not for ranking.
- e. He / She shall complete the programme as per the regulations governing the maximum duration of completing the programme as per this regulation.

FYUGP STRUCTURE REGULATIONS

1. **Major Course (MJ):** Any subject in a discipline in which student wants to graduate for 3 years bachelor degree or 4 years bachelor degree with honours / honours with research.
2. **Minor Course (MI):** Any subject other than major available in the college / offsite campus from any discipline.
3. **Multidisciplinary Course (MD):** Any subject/s of student's choice which is of interdisciplinary nature from faculties other than major with the condition that the subject opted for shall not be repeated in any semester. Students are not allowed to take the same courses studied in the 12th class under the multidisciplinary category.
4. **Ability Enhancement Course (AE):** It may be modern Indian language (MIL), English language (general), and communication skill. MIL includes Hindi/Dogri/ Urdu.
5. **Skill Enhancement Course (SE):** Skill enhancement courses are designed to provide skill-based knowledge and contain both theory and lab/hands-on/training/fieldwork. The main purpose of these courses is to provide students with life-skills in the hands-on mode to increase their employability. The Skill Enhancement Courses shall be chosen from the basket of courses from NSQF to be notified by the University of Jammu. Alternatively the University Departments /College can propose any other skill course/s in addition to NSQF through the respective Board of Studies for the approval of the Competent Bodies (only if need arises).
6. **Value Added Courses (VA):** Four compulsory courses are: (a) Understanding India (b) Environmental Science and Education (c) Digital Technology and (d) Health and Wellness.
7. **Summer Internship:** It shall be a short-term internship of 15 days duration in 5th semester for job/professional training in a suitable organization or hands on training or activity-based course at college level in order to gain work experience.
8. **Research project/Dissertation:** Project work is considered an unique course involving applying knowledge in solving/ analyzing /exploring areal-life situation/complex problem/ data analysis. Project work has the intention to provide research competencies at the undergraduate level. It enables the acquisition of special/advanced knowledge through support study/a project work. This course is applicable to students in 8th semester of undergraduate research program. The following mechanism shall be adopted for completion of the project:
 - a. Admission to Honours with Research Programme (4th year, 7th Semester) shall be on the basis of the cumulative score (75% marks and above in the first five semesters) and subject to availability of permanent faculty with doctoral degree and infrastructure and number of seats in the College.
 - b. Research Project work (12 credits) shall be started at the beginning of 7th Semester.

- c. There shall be a Project Synopsis in the programme based on the major area / subject. The permanent faculty with Ph.D and research experience (as per UGC guidelines) shall be the research project supervisor after being recognized by the Departmental Research Committee (DRC) of the Nodal Department.
- d. The college offering FYUGP with Research should have its own College Research Committee (CRC) for each discipline with atleast one member from any University of the region.
- e. The project report/dissertation shall be evaluated by the external expert from other University/Colleges to be nominated by the Principal out of the panel supplied by the CRC.
- f. Project proposal to be scrutinized by the College Research Committee for the concerned subject.
- g. In the 8th Semester, Evaluation of Dissertation shall be offline and Viva-Voce shall be either offline or online as per the convenience of the examiner. The Dissertation evaluation shall be carried out by an external expert.
 - ω Research Project = 12 credits
 - ω Dissertation = 08 credits (200 marks)
 - ω Viva / Presentation = 04 credits (100 marks)
- h. In 7th Semester, one of the Courses in the Major should be Research Methodology and Research Ethics of 04 credits.

MINIMUM ELIGIBILITY FOR APPEARANCE IN EXAMINATION

A regular student i.e. a student who has undergone a regular course of study in a college for the period specified for that course of study by having been on the rolls of the college immediately preceding the examination and has his/her name submitted to the Controller of Examinations by the concerned college where he/she has pursued the course for the examination and admit card shall be issued by the Principal of the College concerned subject to following conditions:

1. He / she has been a student of good conduct.
2. He / she has attended not less than 75% of the lectures delivered including seminars, tutorials, practical's etc. in each course opted by him/her in that semester.
3. He /she has secured pass marks in internal assessment.
4. He/she has paid the prescribed fee.

ADMISSION FEE

The student seeking admission to the four years under graduate programmes (FYUGP) as per NEP 2020 are required to submit the prescribed application form along with requisite fee for the:

1. First and second semester courses at the time of seeking admission to first semester.

2. Third and fourth semester courses at the time of seeking admission to the third semester.
3. Fifth and sixth semester courses at the time of seeking admission to the fifth semester.
4. Seventh and eighth semester courses at the time of seeking admission to the seventh semester.

Provided the student continues his/her studies without interruption from first semester to second semester, from third semester to fourth semester, from fifth to sixth semester and from seventh to eighth semester. If there is a gap of one or more year/s, he/she will have to fill up the prescribed application form and pay the fee at the time of seeking admission.

Fee structure (Tentative) for Session 2025-2026 is:

Semester-I/II (NEP)

① Arts/ B.Com	:	9960/-
① Arts with One Lab	:	10568/-
① Science with One Lab	:	10568/-
① Science with two Labs	:	10938/-

Note: 1. Rs. 2660/- to be charged extra from students opting computer application as Major or Minor only.

2. Eligibility fee for students who have passed from other than JK Board = 1070/-

3. Subject Tour Fee for each subject (EVS, Botany, Zoology, Geography) = 105/-

Semester-III /IV (NEP)

① Arts/ B.Com	:	8880/-
① Arts with One Lab	:	9488/-
① Science with Two Lab	:	9958/-
① Science with Three Labs :		9988/-
① Science with Four Labs :		10118/-
① Science with Five Labs :		10248/-

Note: 1. Rs. 2660/- to be charged extra from students opting computer application as Major or Minor only.

2. Subject Tour Fee for each subject (EVS, Botany, Zoology, Geography) = 105/-

Semester-V /VI (NEP)

① Arts/ B.Com	:	8880/-
① Arts with One Lab	:	9488/-
① Science with Four Labs :		10118/-
① Science with Five Labs :		10248/-

Note: 1. Rs. 2660/- to be charged extra from students opting computer application as Major or Minor only.

2. Subject Tour Fee for each subject (EVS, Botany, Zoology, Geography) = 105/-

GENERAL RULES

1. Every student will attend the college in the prescribed uniform.
2. The students without uniform will be penalized as per college rules.
3. Students who are granted any scholarship or financial assistance may have to refund the whole amount drawn by them if they are found guilty of breach of discipline.
4. Every student is required to attend atleast 75% of the total lectures delivered during the session in each subject for appearing in the University Examination.

5. The students will not leave the college premises during working hours except with the Principal's or College Discipline Committees permission.
6. Carrying of Identity Card is mandatory. Anyone who is found without identity card can be punished under rules.
7. The Misuse of Mobile Phones are strictly banned for students in the college premises. Disciplinary action will be taken against the defaulter.

ADMISSION COMMITTEE

1.	Dr. Wahied Khawar Balwan	Coordinator / Convener
2.	Prof. Naz Zarger	Co-Convener
3.	Prof. Manjeet Singh	Member
4.	Dr. Jamsheed Ahmed	Member
5.	Prof. Vijay Kumar	Member
6.	Prof. Manzoor Ahmed	Member
7.	Prof. Yasir Arfat Beigh	Member
8.	Prof. Purnima Manhas	Member
9.	Prof. Sandesh Kumar	Member
10.	Prof. Rahul Kumar	Member
11.	Prof. Sanjay Kumar	Member
12.	Prof. Majid Gani	Member
13.	Prof. Rahul Uttam	Member

***'Education is not just about going to school or college or university and getting a degree.
It's about widening your knowledge and absorbing the truth about life'.***

'Any Error in this document is a silent testimony of the fact that it was a Human Effort'

***Dr. Wahied Khawar Balwan
Admission Coordinator
Mob. No.: 94193-69557***

For Contact:

Principal

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